



1806 ROYAL LANE
 DALLAS, TEXAS 75229
 TEL: 800.337.0375
 FAX: 214.615.8299

Request for Creation Speaker or Event

General Information			
Church or sponsoring organization:		Proposed date(s) for event (please list three in order of preference):	1.
Address for all correspondence:			2.
Primary contact name:			3.
Phone number: _____		Email address: _____	
Contact information for the person tasked to work with ICR: First: _____ Last: _____			
Title: _____ Cell phone: _____ Email: _____			

Please provide the following information about your organization and your proposed event:

Please supply pertinent event information to be published in ICR promotional materials:

Church/Venue name: _____ Contact phone number: _____

Address: _____ City: _____ ST: _____ Zip: _____

Website for church/event/venue: _____

Will there be other speakers or musicians scheduled to be a part of this event? _____ If so, please list their names and contact information below:

Name: _____ Phone: _____

Name: _____ Phone: _____

What is the average attendance of your combined weekly service or recurring event? _____

What is the seating capacity of your venue? _____

Are you planning on using a different venue for this event? _____ If yes, where? _____

How many people do you expect will attend this event? _____

What major airport is nearest to your location? _____

How many miles from the proposed event location is this airport? _____

Names and local phone numbers of recommended hotels near the location of your proposed event:

Hotel: _____ Phone: _____

Hotel: _____ Phone: _____

Hotel: _____ Phone: _____



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Please help us tailor our presentations to meet the needs of your specific audience by providing your insight in the following areas:

1. What is the average educational level of your expected audience? _____
2. How familiar is your audience with the creation/evolution debate? _____
3. In your estimation, what is the core need of the expected audience:

<input type="checkbox"/> Basic science	<input type="checkbox"/> Apologetic answers	<input type="checkbox"/> Relevance (why is this important?)
<input type="checkbox"/> Latest research findings	<input type="checkbox"/> Bible exposition on creation vs. evolution	
4. Please provide us with any printed material about your organization that might help us to know your people better.
5. What version of the Bible does your congregation use? _____
6. Are you opposed to any of the current translations? _____

Please call the ICR Events Department at 800.337.0375, or email us at events@icr.org with any questions or concerns you may have.

ICR Events Policy

To secure date(s) and speaker(s), the event-sponsoring organization shall submit a non-refundable deposit fee of \$500.00. This fee will be applied toward expenses incurred by the sponsoring organization in the planning and promotion of the event, and will be subtracted from the final invoice.

It is the responsibility of the sponsoring organization to cover all travel expenses incurred by our speaker(s), including round-trip flight, hotel accommodations, car rental, gas, meals, and other incidentals. ICR also requires a speaking fee of \$500 per day per speaker. This fee helps to defray the costs associated with events and allows us to continue providing creation speakers and resources to churches and individuals. All checks should be made payable to Institute for Creation Research.

We suggest that your church or organization establish a budget that includes all expected travel expenses and speaking fees, as well as expenses for local promotion for the event.

Thank you for your interest in the ministry of Institute for Creation Research.

Organization Budget/Signature

Your budget for this event: \$ _____	_____ Sponsor Signature	_____ Date
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