

Request for Creation Speaker or Event

General Information			
Church or sponsoring organization:		Proposed date(s) of event (please list three (3) in order of preference):	1.
Address for all correspondence:			2.
Primary contact name:			3.
Phone number: _____		Email address: _____	

Contact information for the person tasked to work with ICR: Last: _____ First: _____
 Title: _____ Cell Phone: _____ Email: _____

Please provide the following information about your organization and your proposed event:

Please supply pertinent event information to be published in ICR promotional materials:

Church/Venue name: _____ Contact Phone Number: _____

Address: _____ City: _____ ST: _____ Zip: _____

Web site for church/event/venue: _____

What is the average attendance of your combined weekly service or recurring event? _____

What is the seating capacity of your venue? _____

Are you planning on using a different venue for this event? _____ If yes, where? _____

How many people do you expect will attend this event? _____

What major airport is nearest to your location? _____

How many miles from the proposed event location is this airport? _____

Names and local phone numbers of several recommended hotels near the location of your proposed event.

Hotel: _____	Phone: _____
Hotel: _____	Phone: _____
Hotel: _____	Phone: _____
Hotel: _____	Phone: _____
Hotel: _____	Phone: _____

Please help us tailor our presentations to meet the needs of your specific audience by providing your insight in the following areas:

1. What is the average educational level of your expected audience? _____
2. How familiar is your audience with the creation/evolution debate? _____
3. In your estimation, what is the core need of the expected audience:

<input type="checkbox"/> Basic science	<input type="checkbox"/> Apologetic answers	<input type="checkbox"/> Relevance (why is this important?)
<input type="checkbox"/> Latest research findings	<input type="checkbox"/> Bible exposition on creation vs. evolution	
4. Please provide us with any printed material about your organization that might help us to know your people better.
5. What version of the Bible does your congregation use? _____
6. Are you opposed to any of the current translations? _____

Please call Rexella Patterson at 800.337.0375, ext. 8339 or email her at rpatterson@icr.org with any questions or concerns you may have.

ICR Events Policy

Once the event sponsoring organization submits a non-refundable deposit fee of \$400.00 to cover all administrative costs we incur in setting up and supporting your event, ICR will commit to the event date. Our events policy also requires the sponsoring organization to cover all travel expenses of the speaker, including round trip flight, hotel accommodations, car rental, gas, meals, and other incidentals. In addition, a minimum of \$300 per day per speaker honorarium is required to help us remain good stewards of ICR donor resources. All checks should be made payable to: *Institute for Creation Research*.

We suggest that your church or organization establish a budget that includes all expected travel expenses as well as expenses for local promotion for the event.

Thank you for your interest in the Institute for Creation Research.

Organization Budget/Signature

Your budget for this event: \$ _____

Sponsor Signature

Date